

General Purpose

Under general supervision, perform journey level gardening, and assist in the maintenance of park facilities

Typical Duties

Maintain grounds of City parks, medians, or other property. Involves: Sow grass seed, and plant or thin trees, shrubs and flowers according to instructions and landscape design. Apply fertilizer, herbicide or mulch to designated areas. Spray, grub and weed around bushes, trees and flower beds. Trim hedges and prune. Fill cavities and brace trees. Inspect trees and shrubs for insects, or other deteriorating agents and take prescribed measures for their eradication. Independently prepare, mix, and use non-restrictive pesticides. Mow, edge and trim lawns. Operate sprinkler systems including cleaning, adjusting and replacing sprinkler heads, and make other minor repairs or assist in major repairs or installations.

Perform custodial work and assist in building maintenance as assigned. Involves: Collect and dispose of solid waste from buildings and grounds. Pick up litter from premises. Assist in equipment set up and tear down for various events. Repair and paint benches, tables and guardrails. Clean drinking fountains and restrooms. Sharpen tools such as weed cutters, and edging tools. Assist in repair of walks, buildings and mechanical equipment.

Perform related incidental duties contributing to realization of unit or team objectives as required. Includes: Substitute for supervisor or coworkers to maintain continuity of ordinary operation, if delegated. Provide designated support for projects or activities as instructed. Explain and demonstrate work performed to assist supervisor in training less knowledgeable employees. Engage in assignments pertaining to functions of other positions for training purposes under close supervision. Maintain tools, equipment, materials and supplies, and keep work area orderly, safe and clean.

Knowledge, Abilities and Skills

- Good knowledge of grounds maintenance methods, materials and equipment.
- Good knowledge of safe use of lawn care chemicals.
- Good knowledge of cleaning methods, materials and equipment.
- Good knowledge of building maintenance tools.
- Ability to complete independently daily assignments according to schedule.
- Ability to understand and follow written and oral instructions.
- Ability to establish and maintain effective working relationship with fellow employees and the general public.
- Skill in the safe operation and care of a motor vehicle, garden tractor, mowers, sprayers, edgers, electric hedge trimmers, spreaders and other related powered or non-powered equipment.

Other Job Characteristics

- Continuous exposure to all weather conditions and loud noise, e.g., mowers, blowers and tractors.
- Frequent standing, walking, bending, pushing, crawling and pulling; exposure to hazardous herbicides and other chemicals; moving moderately heavy objects (averaging up to 50 pounds).
- Occasional climbing to moderate heights (averaging up to 25 feet).
- Occasional driving through city traffic.
- Subject to call back, flexible hours, weekends, holidays, and extended hours.
- Positions assigned duties which require a Commercial Driver's License (CDL) to operate vehicles on public thoroughfares are subject to federal drug and alcohol testing regulations which include pre-employment, post-accident, reasonable suspicion, random, return to duty and follow-up testing.

Minimum Qualifications

Education and Experience: Completion of the tenth (10) grade and one (1) year of general labor experience; or an equivalent combination of training and experience.

Licenses and Certificates: Texas Class "C" Driver's License or equivalent from another state by time of application. Some positions require Class "B" Commercial Driver's License within six (6) months of appointment. Within six (6) months of appointment: either Texas Forest Service Tree Care and Maintenance certification or Texas A & M Research and Extension Center Turf Maintenance certification; or equivalent accepted by Department Director. Within one (1) year of appointment: either Texas Structural Pest Control Board or Department of Agriculture Herbicide Applicator license, or Texas Irrigator or Irrigation Installer license; or equivalent accepted by Department Director.

Personnel Director

Department Head

OFFICIAL